

# Petite Lake Highwood Association

## Meeting minutes for 08-23-17

### Meeting called to order:

7:15 p.m.

### Officers present:

Rachel Johnson, Mark Johnson, Bob Leavitt, Andrea Herron, Toni Woodmaster,  
Guests: Shannon Turk, Joe Kozlowski

### Officers absent:

Marlene Perez, Sam Terranova

### Acceptance of minutes:

Rachel moved to accept minutes of July 26<sup>th</sup>, 2017 meeting, Mark seconded.

### Acceptance of agenda:

Andrea moved to accept, Rachel seconded.

### Correspondence:

Toni—Martha Tovar sent Toni all past dues and part of this year's dues.

Toni—Kyle Racina requested that the money he owes us be reduced since he's selling his house. After discussion, no hardship could be determined so a vote was passed to not reduce his amount owed.

### President's report:

Toni explained the CAP insurance to our guests, which is a policy that protects the board Members from liability. This would not have been necessary if we had been successful in changing the by-laws.

### Treasurer's report:

Checking account has \$14,365, Savings has \$20,456

House at 24882 Forest was sold to a property management company. They paid all past dues & fees totaling \$1074. Rachel will release the liens.

Bills to be paid:

Portable toilet bill for \$81.00

Stacey Vickers returned her launch key and got her \$100 deposit back.

All checks were signed for above bills.

Annual meeting budget amounts should go down a bit, even though lawn maintenance will go up due to more work being contracted.

### Other Reports:

Sam—Inquired about the holes on the beach. Andrea said that Stacey Vicker's truck got stuck in the soft turf and made the ruts.

Bob—Inquired about who may have turned the power back on at the beach after the flooding. No one knew.

Shannon Turk—The Township killed the large wasp nest at Park and Highwoods.

Andrea—The piers for the new beach area configuration are built, just waiting for Electric Harbor to install them.

Mark—Proposed to increase the beach cleanup budget amounts by the equivalent of \$25 per boat to help pay for pier maintenance. Bob seconded, all ayes.

**Continuing business:**

- Status of pier re-configuration—Andrea.
- Collection agency for long-term non-pays—Toni
- Review PLH membership directory/Master email distribution list—Give Bob any information on new or updated members that you know about.
- Welcome new people to neighborhood—Toni, Marlene and Amanda Wood to continue with this.

**New business:**

- Check on status of dead trees on beach—Jim Jorgensen can't do the trees on the point. Toni will contact Eric Ring from Antioch Township and ask again if he can help. Otherwise, we may hire Jim Smak to do it.
- Check into selling subdivision computer to the Johnson's and buying a new one for PLH.

**Cleanup:**

Added to master list:

- No new items at this time.

**Next meeting:**

Annual meeting-Saturday, September 23<sup>rd</sup> at 10:00 a.m. at the basketball court. Board to arrive early.

**Adjourned:**

Meeting adjourned at 9:25 pm.

**Submitted by:**

Bob Leavitt, Secretary